



Dr. Aresta L. Johnson
Superintendent of Schools

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ADMINISTRATIVE COMMUNICATION #2
2017-2018

TO: ADMINISTRATORS, SUPERVISORS, AND PRINCIPALS

FROM: Aresta L. Johnson, Superintendent

DATE: November 7, 2017

SUBJECT: DELAYED OPENING OF SCHOOLS OR CANCELLATION OF THE SCHOOL DAY DUE TO INCLEMENT WEATHER OR EMERGENCY

The following will be put into effect should there be a cancellation or delay due to inclement weather or emergency prior to the opening of school in the morning.

1. **The SUPERINTENDENT and RAUL LAFFITTE**, following the decision to cancel classes or delay opening, will notify **ALICE ORTIZ**.
2. **RAUL LAFFITTE** will notify We Transportation Bus Company, People to Places, Director of Public Facilities, and Director of Nutrition.
3. **RAUL LAFFITTE** will also notify the media (radio and television stations). Principals, Teachers, Staff and Parents are advised to tune into Channel 3, Channel 6, Channel 8, Channel 12, STAR 99.9 FM WEZN, WCUM 1450 AM (Spanish), for up-to-date information on school closing or delay. This information should be available beginning at 6:00 a.m. for each incident.
4. Alice Ortiz will notify WICC 600 AM and WEBE 108 FM
5. Parents will be notified via automated phone calls and District Website.

EARLY DISMISSAL DUE TO INCLEMENT WEATHER/EMERGENCY:

Due to inclement weather/emergency during the school day:

1. Principals and administrators will be notified via email about early dismissal.
2. Announcements for the early dismissal of classes will be made through the media (radio & television) beginning as early as 10:00 a.m.
3. Parents will be notified via automated phone calls.
4. **DISMISSAL TIME** will be:

ELEMENTARY

Barnum	12:50 PM
Batalla	12:50 PM
Beardsley	12:50 PM
Black Rock	12:50 PM
Blackham	12:50 PM
Bridgeport Learning Center	12:15 PM
Bryant	12:50 PM
Classical Studies	12:50 PM
Claytor	12:50 PM
Columbus	12:50 PM
Cross	12:50 PM
Curiale	12:40 PM
Discovery	12:40 PM
Dunbar	12:50 PM
Edison	12:50 PM
Hall	12:50 PM
Hallen	12:50 PM
High Horizons	12:35 PM
Hooker	12:50 PM
Johnson	12:50 PM
Madison	12:50 PM
Marin	12:50 PM
Multicultural	12:35 PM
Park City Magnet	12:35 PM
Read	12:40 PM
Roosevelt	12:50 PM
Skane	
Skane (Early Session on scheduled Half Day)	9:25 AM
Skane (Early Session on Half Day due to weather)	10:20 AM
Skane (2 nd Session on scheduled Half Day)	11:40 AM
Skane (2 nd Session on Half Day due to weather)	Cancelled
Tisdale	12:50 PM
Waltersville	12:50 PM
Winthrop	12:50 PM

MIDDLE SCHOOLS

Barnum	12:50 PM
Batalla.....	12:50 PM
Black Rock.....	12:50 PM
Blackham	12:35 PM
Bridgeport Learning Center.....	12:15 PM
Bryant	12:50 PM
Classical Studies	12:50 PM
Columbus.....	12:50 PM
Claytor	12:50 PM
Cross	12:50 PM
Curiale	12:00 PM
Discovery Magnet	12:40 PM
Dunbar	12:50 PM
High Horizons	12:35 PM
Hooker	12:50 PM
Johnson	12:50 PM
Madison	12:50 PM
Marin.....	12:50 PM
Multicultural.....	12:35 PM
Park City Magnet	12:35 PM
Read	12:00 PM
Roosevelt.....	12:50 PM
Tisdale	12:50 PM
Waltersville	12:50 PM
Winthrop	12:35 PM

HIGH SCHOOLS

Aquaculture.....	11:50 AM
Bassick High School	11:53 AM
Bridgeport Learning Center.....	12:15 PM
Bridgeport Military Academy (Monday – Friday)	11:53 AM
Central High School.....	11:53 AM
Fairchild Wheeler	11:55 AM
Harding High School.....	11:53 AM

*The above times may vary in the event of an emergency.

4. Students are to remain in their classrooms until the buses arrive.